Lenoir Rhyne University

CAMPUS SAFETY & SECURITY

"WHAT TO DO IF..."

A Quick Reference Guide

WHAT TO DO IF...

INTRODUCTION: Campus Safety & Security Basics

7 K L V ³: K D W W R G R L I ´ G R F X P H Q W L V L Q W H Q G H G W R E H D V X F F L 0 emergency (any event that threatens student safety and security). This document is a supplement to the overarching Campus Safety and Security Plan designed for use by Lenoir Rhyne University.

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WHAT TO DO IF...

...THERE IS A FIRE ON CAMPUS:

RESPOND & REPORT

- 1. Pull nearest fire alarm, if available.
- 2. Use fire extinguisher to contain fire, if this can be done safely.
- 3. EVACUATE (see below).
- 4. Call 9-1-1.
- 5. Notify Security Services.

EVACUATE

- 1. Locate the nearest exit that can be used safely (follow illumined exit signs).
- 2. Immediately assist individuals with disabilities or otherwise in need of assistance.
- 3. DO NOT USE ELEVATORS.
- 4. Notify other rooms (classrooms, offices, bathrooms, etc.) of the evacuation.
- 5. Assemble in a safe area away from building.
- 6. If you are in a class, please stay with your class so all people can be counted.

...WE EXPERIENCE AN EARTHQUAKE:

TAKE COVER

- 1. Drop down on hands and knees.
- 2. DO NOT USE ELEVATORS
- 3. Cover head and neck if possible.
- 4. Avoid windows, corners, doors and outside walls

... A HURRICANE IS APPROACHING:

Pay close attention to notifications from University Officials. Watch local weather broadcasts and heed the warnings and directives of the National Weather Service.

Plan ahead by making available any provisions you would need to live up to several days without power: food

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reliable means of transportation (including sufficient fuel) in the event of an evacuation.

WHAT TO DO IF...

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- x Stay in place until law enforcement gives you the all clear.
- x Your hiding place should be out of the shooter's view and provide protection if shots are fired in your direction.

FIGHT as an absolute last resort.

- x Commit to your actions and act as aggressively as possible against the shooter.
- x Recruit others to ambush the shooter with makeshift weapons like chairs, fire extinguishers, scissors, books, etc.
- x Be prepared to cause severe

certain it is safe to do so (e.g., if police are at the door).

- 11. LRU administration or Public Safety Officers will provide additional information and direction through RAVE Alert or vocally when appropriate including notice of termination of the lockdown.
- 12. If you are directed to leave your secured area by these officials, assist others in moving as quietly and quickly as possible.
- 13. Should the fire alarm be activated during lockdown, wait for further direction from LRU administration or public safety officers before taking action.

...THERE IS A BOMB THREAT:

- 1. Notify LRU administration and Campus Security.
- 2. Avoid and report any suspicious object or activity.
- 3. Heed directives from LRU administration, Security, and public safety officers.

WHAT TO DO IF...

...THERE IS AN ON-CAMPUS DISTURBANCE OR DEMONSTRATION:

- 1. Notify LRU administration.
- 2. Avoid and report any suspicious or dangerous activity.
- 3. Continue your normal activities as long as you can do so safely.
- 4. Heed directives from LRU administration, Security, and public safety officers.

[Rights of assembly and free speech are enshrined in the U.S. Constitution. Demonstrations by students which GRQ¶WFRQVWLWXWH³PREDFWLRQuínivRerbity Robbinh kuhltyloZf property Sand HVHQWDG allowable. LRU Administration will make any decision regarding the classification of a demonstration as allowable or non-allowable.]

If a disturbance is caused by a mentally-ill person that you encounter:

- A. STAY CALM ±DO NOT GET INTO AN ARGUMENT. Speak calmly and firmly to the person involved.
- B. LISTEN ±7U\ WR DFFHSW WKH SHUVRQ¶V SRLQW RI YLHZ
- C. VIOLENCE POTENTIAL ±Be alert to the possibility of violence. If at all possible, contact Campus Security or Administration and give them the following information, if known:

7KH SHUVRQ¶V QDPH

2. The behavioral symptoms/threat presented